



## Policy regarding Snow and other closure days

There are rare occasions it is necessary for the pre-school to close due to adverse weather conditions, faulty heating, health and safety reasons, or any other circumstances that mean it is not possible for pre-school to be open.

Closures will be advised on the website: [www.kentclosures.co.uk](http://www.kentclosures.co.uk) and we will send a News Flash to the email address we hold for you. We will also post on our Facebook page.

This policy states the offer that should be made to parents/carers regarding time lost due to closure of the setting.

In all cases, a mutually convenient alternative session to be taken before the end of the following (6 week) term will be agreed by pre-school and the parent/carer. "Mutually convenient" on the part of the pre-school means that there are adequate staff on duty to ensure the correct childcare ratios.

If an alternative session cannot be agreed within the timescale, a credit will be offered for the following term. If a child attends using the 30 hour funding option then they will lose the hours we are closed.

(It should be noted that regardless of whether the setting makes the decision to close, parent/carers should also assess whether it is safe to travel to and from the setting at both drop-off and pick-up times.)

This policy was adopted by

ELHAM PRE-SCHOOL

On

\_\_\_\_\_ (date)

Date to be reviewed

\_\_\_\_\_ (date)

Signed on behalf of the provider

\_\_\_\_\_

Name of signatory

\_\_\_\_\_

Role of signatory (e.g. chair, director or owner)

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\_\_\_\_\_